

To: Planning and Zoning Commissioners

From: Andy Kass, AICP – Community Development Director

Date: February 8, 2022

Re: Proposed Mobile Food Unit Ordinance

Attach: Proposed Ordinance

BACKGROUND

In 2018, the City adopted a Food Truck Pilot Program to allow for the operation of mobile food units within the city limits. The purpose of the pilot program was to evaluate the need for such guidelines and so that changes could be made easily to the program. Since 2018, the program has been renewed each year with minor changes. Staff is now comfortable with the regulations that have been established and is now seeking to make them a part of the Zoning Ordinance.

PROPOSED ORDINANCE

The proposed Ordinance would allow for the operation of mobile food units on private property within the commercial and industrial zoning districts. In addition, the Ordinance would allow a mobile food unit to operate within the public right-of-way within the residential, commercial, and industrial zoning districts. All mobile food units will be required to be licensed by the Iowa Department of Inspections and Appeals and have an annual inspection by the Waukeee Fire Department.

The proposed ordinance includes specifications and requirements for the safe operation of mobile food units. Provisions include setbacks from structures, limited duration for time of operation, and a maximum number of days in one spot.

STAFF RECOMMENDATION

Staff would request your consideration for the proposed ordinance.